



**REGULAR BOARD OF DIRECTORS MEETING**  
**February 23, 2022**  
**27355 Woodsfield St., Inkster, MI 48141**  
**6:00 pm**

---

**Call to Order**

---

Vice President Oden called the meeting to order at 6:09 pm

---

**Roll Call**

---

**President Green performed the roll call to confirm quorum.**

**Present:**

Delphine Oden - Vice President  
Ernestine Williams – Secretary  
Tonia Jenkins – Trustee

**Absent:**

Garnett Green - President  
Ayanna Walls – Director

**Quorum was confirmed.**

**The following individuals attended the meeting:**

Dr. Ricardo Martin, School Leader, Inkster Preparatory Academy  
Pamela Farris, Regional Vice President, Accel Schools  
Barbara Zeile, Deputy Director, Central Michigan University  
Patti Ashley, Finance Manager, Accel Schools  
LaShone Bedford, Board Executive Support, LB Consulting and Management, LLC

---

**Public Comment**

---

There was no public comment.

---

**Approval of Agenda**

---

Secretary Williams moved to accept the Regular Meeting Agenda for February 23, 2022 as presented.

**Supported by:** Trustee Jenkins

**Votes For:** 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye  
Williams – Aye  
Jenkins – Aye





---

## Approval of Meeting Minutes

---

### Approval of the January 26, 2022 Special Board Meeting Minutes

Secretary Williams moved to accept the January 26, 2022 Meeting Minutes with a correction to change the start of the meeting to 6:15 pm.

**Supported by:** Vice President Oden

**Votes For:** 3    **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams – Aye

Jenkins – Aye

---

## Old Business

---

Nothing was reported.

---

## New Business

---

### LB Management & Consulting, LLC Invoice

Invoice #0645 was presented for transcriptionist services provided on January 26, 2022 from LB Management & Consulting, LLC in the amount of \$300.

Secretary Williams moved to approve invoice #0645 in the amount of \$300 to LB Management & Consulting, LLC for the January 2022 Regular Board Meeting.

**Supported by:** Trustee Jenkins

**Votes For:** 3    **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams – Aye

Jenkins – Aye

### Croskey & Lanni Financial Audit Services, Invoice #162370

Secretary Williams moved to approve the Croskey & Lanni Audit invoice # 162370 for the 2020-2021 SY Audit in the amount of \$10,000.

**Supported by:** Trustee Jenkins

**Votes For:** 3    **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams – Aye

Jenkins – Aye



### **Variety Foods Contract Amendment**

Mrs. Ashley discussed the price increase posed by Variety Foods related to the contract amendment.

Secretary Williams moved to accept the Variety Foods Contract Amendment as presented.

**Supported by:** Trustee Jenkins

**Votes For:** 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden - Aye

Williams – Aye

Jenkins – Aye

---

### **21<sup>st</sup> Century Update**

---

No update was provided.

---

### **Accel Schools ESP Report**

---

Ms. Farris reported the following for the Accel Schools ESP Report:

- Currently re-enrolled 143 students; the target is 210 re-enrollments.
- March 1<sup>st</sup> will begin the new enrollment with a targeted number of 250 students for K – 8<sup>th</sup> grade.

### **MDE Expansion Grant Update**

Ms. Farris communicated that the MDE Expansion Grant released \$50K to the board to purchase additional resources for the middle school program and Flying School materials. Additional funds will be provided as funds are expended.

---

### **Inkster Preparatory Academy School Leader's Report-Dr. Martin**

---

Dr. Martin provided the following updates and information:

- NWEA Map Comparison Fall 2021 to Winter 2022
  - National norming comparisons for Language Arts and Math
    - Reading growth in K – 5<sup>th</sup> grade; 6<sup>th</sup> grade needs improvement.
    - Math growth in K-4; 5<sup>th</sup> grade needs improvement
    - Implementing a week-by-week Strategic Academic Plan to target specific areas needing improvement.
- Professional Development
  - February 28 (Candie Fowler) and March 10<sup>th</sup>.
- COVID Update
  - Staff and students will continue to wear masks and practice social distancing.
  - Had five (5) return for vaccinations (2<sup>nd</sup> dose) and one (1) new vaccination during the February 9<sup>th</sup> Vaccine Clinic.
  - No cases in the past month.
- IPA Teacher Certification Progress
- Celebration and Events
  - New Art Teaching - Abrakadoodle Art
  - Fifty (50) Kindergarten Daycare Round- up students visited the academy to learn more about the school.



- NAEP Test will be completed once the final three (3) students are complete the testing.
  - The NAEP tests 4<sup>th</sup> grade student in Language Arts and Math and data is used to compare to similar schools nationwide.
- Girls Cheer Team
- Student of the Month
- Staff Celebration Engagements
- Boys' Basketball Team
- Re-enrollment numbers is currently 149.
- 21<sup>st</sup> Century Activities – Hula-hooping
- Mobile Dentist is scheduled for February 24, 2022
- Black History Month Art & Essay Contest.

---

### Accel Schools Compliance Report

---

Ms. Farris communicated that the following compliance reports were submitted timely:

- Virtual Programming Monthly Submission
- Projected Enrollment Numbers by grade level

---

### Financial Report December 2021

---

Mrs. Ashley provided an update on the Unaudited Financials for January 31, 2022.

**Trustee Jenkins moved to accept the Unaudited Financial Report for January 31, 2022 as presented.**

**Supported by:** Secretary Williams

**Votes For:** 3    **Votes Against:** 0

**The vote was unanimous in favor of the motion.**

Oden - Aye

Williams –Aye

Jenkins – Aye

---

### Committee Reports

---

#### Education Committee

Nothing to Report

#### Finance Committee

Trustee Jenkins communicated that the breakout of the ESSR funds (within the financial reports) has been completed and the grants will be highlighted future-forward.

---

### CMU Report

---

Dr. Zeile communicated the following:

- Provided Trustee Jenkins with her customized notebook as a form of appreciation for her service.
- Board Development session is upcoming in mid-March in Lansing.





---

### Extended Public Comment

---

Nothing was reported.

---

### Other Business

---

Trustee Jenkins mentioned that CMU was looking for readers during the National Reading Month in March. She volunteered to be one of the readers.

---

### Adjournment

---

Secretary Williams moved to adjourn the meeting.

**Supported by:** Trustee Jenkins

**Votes For:** 3 **Votes Against:** 0

The vote was unanimous in favor of the motion.

Oden – Aye

Williams –Aye

Jenkins- Aye

There being no further business, the meeting was adjourned at 7:21 pm.



---

## Meeting Minutes Approval

---

I certify these minutes for approval for the Regular Board Meeting held on **February 23, 2022**, at which a quorum was present.

Board Secretary Name: Ernestine Williams

Signature: Ernestine Williams 4/21/22